

# Internship Application

## University of Arkansas Department of Journalism

Year & Semester of your internship \_\_\_\_\_ During which semester will you register with ISIS? \_\_\_\_\_ How many credit hours? \_\_\_\_\_

Name \_\_\_\_\_ ID No. \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone/email \_\_\_\_\_

Your sequence  Editorial  Broadcast  Advertising/PR  GPA \_\_\_\_\_

Journalism courses taken \_\_\_\_\_

**Rules:** An undergraduate Journalism student can receive a maximum of 3 hours credit for Internship to count as a journalism elective. A student may take an additional 3 hours of Internship OR 3 hours Co-Op credit to count toward a General elective. Any work experience in the second internship or in the Co-Op hours cannot be done with the same employer from the first internship. In addition, a student cannot get internship credit for work done as his/her normal responsibilities in a paid job he/she may already hold or may obtain during the semester for which he/she is registered for internship hours. Variance to this last requirement is occasionally granted IF the job and the student's responsibilities therein constitute appropriate journalism practicum AND if the employer grants specific written permission for the student to use his/her job for internship credit. The decision as to whether the job constitutes appropriate journalism practicum lies with the student's faculty adviser and/or the internship coordinator.

1. Now, let's see if you qualify for an internship:
- A. Does your internship conform to the rules above?  yes  no
- B. Have you completed 60 credit hours? (Junior standing)  yes  no
- C. Is your cumulative GPA 2.5 or better?  yes  no
- D. Have you completed at least ten hours of journalism classes?  yes  no

If you answered Yes to all of the above, proceed to Question 3. If you answered No to any of the above, you are not qualified for internship. Please try again another semester.

2. Have you already secured an internship? If yes, please skip to Question 5.  yes  no
3. Do you have a particular employer in mind? If yes, please skip to Question 5.  yes  no
4. What type of work do you want to do OR what type of organization do you want to serve?

\_\_\_\_\_

\_\_\_\_\_

5. Please provide business and contact info below.

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone/email \_\_\_\_\_

Contact name \_\_\_\_\_

Contact phone/email \_\_\_\_\_

What kind of work will you do? \_\_\_\_\_

6. You must also register through ISIS. Your internship application will not be complete till you have.
7. Please read and affirm the statement below:  
All of the above is true to the best of my knowledge. I understand that I must approach any internship, paid or unpaid, in a professional manner; that I must work the hours agreed to with my employer. I also understand that to get credit hours for internship, I must register for internship with ISIS, and that I must fulfill the requirements outlined on the internship syllabus. (Link from [www.uark.edu/journalism](http://www.uark.edu/journalism))

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date